

2025 VILLAGE FOOD TRUCK INFORMATION



On Sunday 21 September 2025 runners and walkers will take to the streets of Adelaide in our state's biggest fun run event. Participants can enter the 3km, 6km, 12km or Half Marathon and all participants finishing at Glenelg. This year's City-Bay Fun Run is part of the Athletics Australia Australian Road Running Championships.

Village Food Truck Opportunity

Approximately 30,000 people are expected to participate in the 2025 City-Bay Fun Run, and the event is seeking catering vans for the finish Village, Wigley Reserve, Glenelg.

Village Food Truck Sites are limited, and event management will be reviewing applications based on the food and beverage type, reputation, pricing, dietary requirements, and self-sufficiency.

The Village will be open from 7am – 1pm, Sunday 21 September.

Please note that the City-Bay Fun Run is an alcohol-free event.

Village Food Truck Site Fee

Village Food Truck Site Fee for 2025 is \$500 inc. GST.

Successful applicants will be issued an invoice upon confirmation. Payment terms are strictly 7 days, and failure to meet this deadline will result in the forfeit of your site.

What is Expected

The event will look favourably on Food Truck applicants that can provide their own power, and do not require a separate cool room or vehicle located on site.

It is expected that successful Food Truck applicants will:

- Be clean, neat and attractive
- Exclusively use compostable service ware
- Provide quality food / beverage menu suitable to the City-Bay Fun Run audience.

- Have a menu that is reasonably priced
- Be able to serve for the duration of the Village opening times, 7am – 1pm
Sunday 21 September
- Have an existing FBN which can be listed on application
- At the time of the event hold a hold Temporary Street Trading Permit with the City of Holdfast Bay
- Have valid public liability insurance to the value of \$20million which can be provided at time of application
- Abide by the terms and conditions listed at the end of this document.

Power

It is the events preference that all Food Truck's provide their own power. If power is required, it can be selected during application. All cords must be tagged.

10amp	\$55 inc GST
15amp	\$70 inc GST
3phase	\$220 inc GST

Water

Mt Lofty is the official water supplier for the 2025 City-Bay Fun Run.

Successful Food Truck applicants must agree to exclusively sell Mt Lofty Water.

Information on how to order Mt Lofty Water will be provided to successful applicants.

City of Holdfast Bay Temporary Street Trading Permit

The City-Bay Fun Run Village is located within the City of Holdfast Bay council area. It is a requirement of Council that all City-Bay Village Food Trucks hold a Temporary Street Trading Permit.

Please note on the application form if you hold an existing Temporary Street Trading Permit with the City of Holdfast Bay.

All successful applicants that do not hold an existing permit, will be required to apply for a single **Day Event Street Trading Permit** and pay the council fee of \$188 inc GST prior to Friday 5th September. At time of application the council will require businesses to upload their public liability insurance certificate and **Food Safety Supervisor Certificate** and list their **FBN**.

Please do not apply for this permit until you receive confirmation from the City-Bay Fun Run that your application to be a Food Truck site holder has been successful.

How to Apply for a Village Food Truck Site

All applications must be done via the online form.

Please click [HERE](#) to complete your online application.

Contact

If you have any questions about the City-Bay Fun Run 2025 Village Food Truck Sites, or the application process please email admin@city-bay.org.au .

Key Dates and Deadlines

Applications open Apply HERE	Mon 7 July
Applications close	Friday 22 August
Notified of the status of your application via email Successful Food Trucks will receive a site fee invoice at this time. Successful Food Trucks will receive a Village Handbook at this time.	Friday 29 August
Successful Food Truck applicants must apply for a CHB Street Trading Permit by this date, unless they already hold a valid permit. CHB turn-around is usually 10 working days.	Friday 5 September
Site Fee invoice to be paid Failure to pay by this date will result in forfeit of site	Friday 5 September
Village Bump-In	Saturday 20 September 1pm - 3pm OR Sunday 21 September 5:30am – 6:15am
Village Open	Sunday 21 September 7am – 1pm
Village Bump-Out	Sunday 21 September 1pm – 2:30pm

Village Food Truck Terms and Conditions

All Food Trucks applying for a City-Bay Fun Run 2025 Village Site must agree to abide by the Village Food Truck Site Terms and Conditions as outlined below:

- Sites cannot be on-sold. Only the business identified on the application form is permitted.
- Site fee invoice is to be paid within 7 days of receipt of your invoice. Failure to pay invoices will result in the forfeit of your site.
- Businesses must hold public liability insurance of \$20million. Failure to provide a certificate of insurance will result in withdrawal from the event.
- Traders must provide a Food Business Notification (FBN). Failure to provide an FBN will result in withdrawal from the event.
- Traders must hold a City of Holdfast Bay Street Temporary Trader Permit (see City of Holdfast Bay Temporary Street Trading Permit section for more information).
- Any cancellations made prior to 5 September 2025 will be entitled to a full refund less a \$50 administration fee.
- Any cancellations made after COB 5 September 2025 will not be entitled to a refund.
- Businesses must present their site to a high standard and be 'open' to trade between 7am and 1pm on Sunday 21 September.
- Businesses must exclusively use compostable service ware.
- Businesses must strictly adhere to the bump in / out times, any directions and processes as outlined in the Village Site Handbook, or as communicated by event officials.
- Businesses must abide by the vehicle access instructions as outlined in the Village Site Handbook. No cool rooms or vehicles are permitted to remain on site outside of permitted times unless previously agreed by event management.

- Businesses must abide by [Food Safety for outdoor Events](#) guidelines available on the City of Holdfast Bay website and as outlined in the Village Site Handbook. Strictly no alcohol.
- Teams must ensure that any electrical appliances, equipment and cabling brought onto the event site or in use is tested and tagged and maintained in accordance with relevant Australian Standards and work health and safety legislative requirements.
- Promotional material and giveaways cannot be offered to the public.
- Businesses must contain their activities to their allocated space unless otherwise agreed by Event Management.
- Banners / Flags / Menu Boards can only be on display within your allocated site.
- Businesses are responsible for the removal of all waste from their site. This includes grey water, oil, cardboard and packaging. Any leftover rubbish will be discarded and reasonable costs rising from the removal will be recoverable from the business.
- Businesses must not permit, cause or contribute to damage of their allocated space. Any damage caused will be rectified and repaired at the cost of the business.
- Event Management reserves the right to immediately terminate the use of a site where the business is in breach of these Terms and Conditions or otherwise engages in conduct that is a nuisance or dangerous to patrons.

The City-Bay Fun Run will not be responsible for acts, omissions or defaults of the business, or anyone acting on behalf of or at any of the business's direction ("Indemnifying Party") nor, to the extent permitted by law, will any of City-Bay Fun Run be liable for any claim, loss, damage, cost or expense (whether arising under statute, from negligence, personal injury, death, property damage or infringement of third party rights or otherwise) arising from any act, matter or

thing done, or permitted or omitted to be done, by the Indemnifying Party pursuant to, in default of or in connection with these terms and conditions or otherwise in connection with the City-Bay Fun Run event.