

CITY-BAY FUN RUN COMMITTEE INC. PRIVACY POLICY:

This Privacy Policy governs the manner in which City-Bay Fun Run Committee Inc. (hereinafter referred to as "the Committee") collects, uses, maintains, and discloses information obtained from participants. The Committee acknowledges its obligations under the Privacy Act 1988, which outlines principles concerning the privacy of individuals.

Collection and Use of Personal Information:

1. **Retention of Financial Records:** The Committee will retain financial records, including credit/debit card details provided by participants, solely until the completion of the event(s) and the finalization of event accounts auditing. Subsequently, such financial records will be expeditiously removed from the organization's computer system.
2. **Encryption and Purpose of Personal Information:** All personal information provided by participants during the registration for events organized by the Committee is encrypted and will only be stored on the organization's computer system for the purpose of informing participants about future events, sending notifications related to Committee events, and gathering demographic information. This demographic information may be utilized for submissions for funding, reporting to the general public, government agencies, and other accredited entities, as required.
3. **Security Measures:** The Committee employs multi-layered security measures on its computer systems to safeguard participant information. These security measures are implemented to mitigate the risk of unauthorized access and ensure compliance with current technological standards.

Sharing of Personal Information:

1. **Third-Party Services:** While the Committee may engage third-party companies to provide services on its behalf, participants' personal information will not be disclosed to these entities. The Committee diligently ensures that such third-party companies are bound by and operate in accordance with strict confidentiality and privacy provisions.
2. **Non-Disclosure to Others:** The Committee will not share participants' personal information with external entities, including but not limited to partners, sponsors, suppliers, and insurers.

Changes to this Privacy Policy:

The Committee reserves the right to amend this Privacy Policy at its discretion. Prospective participants who object to any changes should refrain from accessing the organization's website or participating in events organized by the Committee.

Accessing Information:

Participants have the right to access their personal information, subject to legal exceptions. Requests for access should be directed to the Administration Manager (admin@city-bay.org.au) at the office of the City-Bay Fun Run Committee Inc.