



CITY-BAY FUN RUN COMMITTEE INC. PRIVACY POLICY:

The following document sets forth the Privacy Policy for City-Bay Fun Run Committee Inc. The Committee is bound by the Privacy Act 1988 which sets out a number of principles concerning the privacy of individuals.

The City-Bay Fun Run Committee Inc. is committed to providing participants with the best possible fun run experience and at the same time safeguarding personal information and any financial information gathered by the organisation.

Collection and Use of Personal Information:

- City-Bay Fun Run Committee Inc. will only ever retain financial records e.g. credit/debit card details provided by participants until such time as the event(s) have been conducted and auditing of the event accounts has been finalised. Financial records will then be removed from the organizations computer system.
- All personal information provided by participants when entering an event conducted by City-Bay Fun Run Committee Inc. is encrypted and shall only be retained on the organisations computer system for the purpose of advising participants of future events and sending notifications about SA Fun Run Committee Inc. events and for gathering demographic and related information that may be used by the City-Bay Fun Run Committee Inc. for submissions for funding, reporting to the general public and government and other accredited and authorised agencies as required.
- To ensure participant information remains safe and is not able to be accessed by persons other than staff of the City-Bay Fun Run Committee Inc. the organisation has instigated multi layered security levels on its computers to make illegal access to private information as difficult as current technology permits.

Sharing of Personal Information:

- Whereas the organisation may occasionally use other companies to provide services on our behalf participants personal information will not be made available to those companies. When engaging such companies the City-Bay Fun Run Committee Inc. makes every effort to ensure that those companies are bound by and operate in accordance with confidentiality and privacy provisions.
- The City-Bay Fun Run Committee Inc. will not provide others e.g. partners, sponsors, suppliers, insurers with participants personal information.

Changes to this Privacy Policy:

The City-Bay Fun Run Committee Inc. reserves the right to make amendments to this Privacy Policy at any time. If potential participants have objections to this Privacy Policy they should not access the organisations website nor enter any events organised by the City-Bay Fun Run Committee Inc.

Accessing Information:

Participants have a right to access personal information, subject to the exceptions allowed by law. If participants wish to do so they should contact the Administration Manager at the office of the City-Bay Fun Run Committee Inc.